



Dear Lodge Members:

DEADLINE: January 31, 2018

Enclosed is the Lodge Recognition Program for 2017. It has changed significantly from last year, so it is important that you read the materials and requirements carefully.

We will still be offering Awards for Platinum, Gold, Silver, and Bronze levels of participation. As introduced last year, there are four levels of categories with point requirements for each Award level. As always, documentation must be submitted for all completed Options, with the exception of completed Options for Section IV, which the Home Office will document.

Award compensation is as follows: \$500 for Platinum, \$350 for Gold, \$250 for Silver, and \$150 for Bronze.

If you have any questions, please don't hesitate to call the Fraternal Department at 800-543-3272 or email alovell@csalife.com.

Good Luck!


A handwritten signature in black ink that reads 'Amanda Lovell'.

Amanda Lovell
Fraternal Director

How to Complete the 2017 Lodge Recognition Program Forms

Step 1: Read the Lodge Recognition Program Breakdown and List of Options.

Step 2: Fill-in the Award Requirements regarding which award you are applying for.

| | |
|--|---|
| <p>Platinum Star Award – \$500</p> <p><input checked="" type="checkbox"/> { 10 meetings held 60 total points</p> <p>Our lodge earned <u>60</u>/60 points. 25% of annual allocation: \$ <u>100</u></p> |  |
|--|---|

Step 3: Fill-in the tables regarding Option #, Points Earned, and Activity Description.

Lodge Recognition Submission for Lodge: Czech it Out #999

Social Engagement/Traditions/Rituals

| Points Earned | Activity Description (Items must be included on this form to be counted; all items will be verified by the CSA Home Office) |
|---------------|---|
| 3pts. | Lodge Czech it Out hosted a craft night (social activity) with Sis. Caroline Doe, Sis. Jen Doe, Sis. Jan Den, and Sis. Karen Den present. |

Step 4: Write the Option # on the documentation it proves (i.e. event photos, copies of checks, thank-you cards, etc.).



CSA Lodge Recognition Program for 2017

Award Requirements


CSA Fraternal Life
 Attn: Fraternal Dept.
 2050 Finley Rd. Suite 70
 Lombard, IL 60148


Phone: 1-800-LIFE-CSA (543-3272)
 Fax: 630-472-1100
 www.csalife.com


DEADLINE: January 31, 2018


Lodge Name: _____ Lodge No: _____

View the requirements for each award. Check the box of the Star Award you are applying for, and on the blank line, enter the number of points your lodge has earned.

| | |
|--|---|
| <p>Platinum Star Award – \$500</p> <p><input type="checkbox"/> { 10 meetings held 60 total points</p> <p>Our lodge earned ____/60 points. 25% of annual allocation: \$ _____</p> |  |
|--|---|

| | |
|---|---|
| <p>Gold Star Award – \$350</p> <p><input type="checkbox"/> { 9 meetings held 48 total points</p> <p>Our lodge earned ____/48 points. 25% of annual allocation: \$ _____</p> |  |
|---|---|

| | |
|---|--|
| <p>Silver Star Award – \$250</p> <p><input type="checkbox"/> { 8 meetings held 40 total points</p> <p>Our lodge earned ____/40 points. 25% of annual allocation: \$ _____</p> |  |
|---|--|

| | |
|---|--|
| <p>Bronze Star Award – \$150</p> <p><input type="checkbox"/> { 6 meetings held 32 total points</p> <p>Our lodge earned ____/32 points. 25% of annual allocation: \$ _____</p> |  |
|---|--|

The dates our lodge meetings were held:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____

The names of the new members we have added:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____



2017 CSA Fraternal Life Lodge Recognition Program

The Lodge Recognition Program was created to motivate the Lodges of CSA Fraternal Life and to recognize them for their efforts to exhibit Equality, Harmony and Fraternity to both our members and our communities. Awards for this program are granted to lodges that are well rounded and meet criteria in four areas:

1. **Service/Volunteer Hours/Donations** – Serving our communities is what we do. This area measures lodges by how they activate members to improve the communities around them.
2. **Lodge Activities/Attendance** – Our organization consists of a nationwide network of lodges. We maintain our bond by engaging in activities that unite our members on a local and national level. Our activities keep our society strong while honoring our lodge system and Fraternal programs.
3. **Social Engagement/Traditions/Rituals** – Social activity is what keeps our members together. In addition, CSA's fraternal history consists of various traditions and rituals that make up the backbone of this Society.
4. **Lodge Reporting** – The strongest lodges are the ones that meet regularly, maintain best business practices and operate consistent with the CSA Home Office and Fraternal Department.

The healthy balance of the above criteria will be rewarded as: Platinum, Gold, Silver or Bronze Award Lodges. **Important:** Please keep in mind that one point does not equal one option. You may select a single option that can be as little as one point or as much as four points. For example, trying to earn a Platinum Award does not mean you have to choose 60 options, rather you have to **earn** 60 total points.

- To earn the **Platinum Award** (\$500 Award) designation, a lodge is required to earn **sixty (60)** points or more from the four categories plus hold **10 lodge meetings** and donate **25% of your annual allotment to charity.**
- To earn the **Gold Award** (\$350 Award) designation a lodge is required to earn **forty-eight (48)** points or more from the four categories plus hold **9 lodge meetings** and donate **25% of your annual allotment to charity.**
- To earn the **Silver Award** (\$250 Award) designation a lodge is required to earn **forty (40)** points or more from the four categories plus hold **8 lodge meetings** and donate **25% of your annual allotment to charity.**
- To earn the **Bronze Award** (\$150 Award) designation a lodge is required to earn **thirty-two (32)** points or more from the four categories plus hold **6 lodge meetings** and donate **25% of your annual allotment to charity.**



NOTE: Required points have to be earned in each of four categories to win an award. At the bottom left of each category is the point spread - minimum and maximum points that can be earned (Example 18/26 Max.). Bottom right are “Points Needed” for that award. As every Option may not be attainable, lodges should carefully choose which Options they can do and will earn them the necessary points for their desired award. More than enough points are available to be earned. Following are Options under each category and their point allotment.

Service Activities/Volunteer Hours/Donations

For Options #1 and #2, two (2) members must participate.

1. 2 points - Lodge coordinates/participates in an official Join Hands Day activity
2. 2 points - Lodge participates in “CSA Serves” (Must provide service hours and donations). Donations must be at least 25% of annual allocation and lodge must perform minimum 25 volunteer hours over the year (Donations can be made over a year’s time. 25 Volunteer Hours can be for one or more causes.) (One member’s volunteer hours can count toward a cumulative 25 hours if one or more other lodge member(s) volunteer at the same project, but at a different time. All of their hours will count toward the 25 hour minimum.)
3. 3 points – Lodge provides transportation to at least three (3) meetings for lodge member(s). Can be 1 or more drivers, 1 or more members.
4. 1 point – Per Lodge member(s) participating in the Get-Together Service Project (maximum 3 points)
5. 2 points – Lodge holds a fundraiser and raises \$100 for a charitable organization (This total can be accumulated throughout the year) (Maximum 4 points, i.e., raises \$200 for a charitable organization)
6. 3 points - Lodge donates items made or purchased by lodge members to a hospital, senior center, shelter, etc. (blankets, hats, gloves, scarves, etc.) (Maximum 3 points)
7. 1 point – Lodge donates minimum \$50 to Emergency or Disaster Relief fund (Red Cross, FEMA, Salvation Army, etc.) (Maximum 2 points for 2 donations)
8. 2 points – Lodge collects items (i.e., medicine bottles, stamps, buttons, box tops, pop tops, etc.) and sends direct to charity or Home Office or other lodge. (Maximum 3 points if sent to a second lodge)
9. 2 points – For every \$50 donation to CSA Scholarship Fund by Lodge (Maximum 4 points or \$100)

Points: 18/26 (Max.)

Points Needed: Platinum – 15 Points
Gold – 12 Points
Silver – 10 Points
Bronze – 8 points



II. Lodge Activities/Attendance (Two Members or More)

1. 2 points – Lodge creates a display on Czech heritage/culture and displays at library, school or lodge meeting place. (Maximum 4 pts.)
2. 2 points - Member(s) attend a meeting, social event or volunteer activity of another lodge. (Maximum 4 points)
3. 2 points – A Youth member attends three meetings throughout the year.
4. 3 points - Lodge “reactivates” a member who attends minimum 2 meetings. (Maximum 6 points for two reactivated members) (Reactivate = Member who has not attended a meeting in 12 months)
5. 2 points - Community participation: Members attend/volunteer at a community event such as Little League, Church, Sports Coach or Game Volunteer Worker, Scout Pancake Breakfast/Spaghetti Dinner; event from other Fraternal Society; Czech or other ethnic event, etc. Maximum 4 points for 2 events.
6. 2 points – Per lodge member attending CSA Annual Bowling Congress (maximum 4 points)
7. 2 point – Per lodge member attending Annual Get-Together (Maximum 4 points)
8. 1 point – Per youth member participating in CSA Jr. Bowl-o-Rama (Maximum 4 points) (Youth can bowl with Lodge, District or independently)
9. 1 point – Per submission by lodge member(s) for Photo Contest (Maximum 4 points for 4 members submitting photos)

Points: 17/34 (Max.)

Points Needed – Platinum - 15 points
Gold – 12 points
Silver – 10 points
Bronze – 8 points



III. Social Engagement/Traditions/Rituals (at least 4 members must be in attendance for Options 1 thru 10)

1. 3 points – Lodge hosts social activity (movie night, craft night, etc.)
2. 2 points – Lodge members attend a social outing (attend a play, go to holiday party, take a bus trip, etc.) (Maximum 4 points for two outings)
3. 2 points – Lodge members hold a competition at a regular lodge meeting, vote for a winner, and give an award or small monetary prize
4. 2 points – Lodge member give a report or presentation on Czech culture, traditions, etc.
5. 2 points – Conduct a Naming Ceremony (Maximum 2 points) (Naming member can be up to 12 years old)
6. 2 points – Conduct a formal Installation of Officers
7. 2 points – Conduct a Memorial Service for deceased members (Maximum 2 points)
8. 2 points – Conduct a Funeral Service for a recently deceased member (Maximum 2 points)
9. 3 points – Lodge invites a (outside) speaker to lecture or give presentation on topic of interest to lodge members (Maximum 3 points)
10. 2 points – Lodge hosts or attends 50-yr/75-yr Pin Party (Lodge or District Party)
11. 3 points – Lodge submits a nominee for CSA Fraternalist of the Year (maximum 3 points)
12. 2 points – Lodge member runs for Miss National CSA (maximum 4 points)

Points: 27/31 (Max.)

**Points Needed – Platinum – 15 points
Gold – 12 points
Silver – 10 points
Bronze – 8 points**



IV – Lodge Reporting (Sound Operations) – Documentation not needed. Submissions verified by Home Office. ** Star Options are REQUIRED to win ANY award.****

1. ****3 points** – Annual Lodge Election Report sent to Home Office by end of year.
2. ****3 points** – Annual Financial Report for previous year submitted to Home Office by March deadline *Additional point awarded if received by January 31st*
3. **3 points** – Lodge submits minimum six Lodge President’s Reports by December 31
4. **3 points** – Lodge submits minimum six Journal articles with a photo during 2017 (additional photos do not count for additional points)
5. **3 points** – Lodge sends 2 brief articles and photos to Fraternal Department for Facebook post (maximum 3 points)
6. **2 points** – Lodge sends one or more member email contacts to Home Office (Maximum 4 points)
7. **4 points** – **Lodge prepares mailing and sends to members to promote attendance at meetings, social event or encourage women to participate in the Miss CSA Contest (Home Office will assist with member lists and blank envelopes) (Maximum 8 pts. For 2 mailings)**

Points: 21/27 Max.

**Points Needed –Platinum – 15 points
Gold – 12 points
Silver – 10 points
Bronze – 8 points**

Summary:

Total Points needed to win an award:

Platinum - 60

Gold - 48

Silver - 40

Bronze – 32

Except where noted, documentation MUST be submitted for each completed Option. Documentation can be a cancelled check, photo, invitation, flyer, ticket stub, program, receipt, sign-in sheet, etc.

Deadline for submission: January 31, 2018

Lodge Recognition Submission for Lodge: _____

Service Volunteer Hrs./Donations

| Points Earned | Activity Description <i>(Include documentation of activities on separate page; CSA Serves project documentation will be verified from submission to home office)</i> |
|----------------------|---|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Lodge Recognition Submission for Lodge: _____

Lodge Activities/Attendance

| Points Earned | Activity Description <i>(Include documentation of activities on separate page)</i> |
|---------------|--|
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Lodge Recognition Submission for Lodge: _____

Social Engagement/Traditions/Rituals

| Points Earned | Activity Description <i>(Items must be included on this form to be counted; all items will be verified by the CSA Home Office)</i> |
|----------------------|---|
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Lodge Recognition Submission for Lodge: _____

Lodge Reporting (Sound Operations)

| Points Earned | Activity Description <i>(Items must be included on this form to be counted; all items will be verified by the CSA Home Office)</i> |
|----------------------|---|
| | |
| | |
| | |
| | |
| | |
| | |
| | |